

SOT Minutes  
Martin Luther King, Jr. Elementary School School  
Organizational Team Meeting  
Multi-Purpose Room: September 17, 2019

School Organizational Team Members

Michele Kamleiter  
Krysten Carlsen  
Lorena Lias  
Teresa Stevens  
Karla Rivera-Vega  
Jereme Donnelly

This meeting agenda is posted publicly on the school website at <http://mlkchampions.org/>

The School Organizational Team (SOT) may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Wendy Lopez, 702-799-7390 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, SOT team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Call to Order & Roll Call

Michele Kamleiter (Present)  
Krysten Carlsen (Present)  
Lorena Lias (Present)  
Teresa Stevens (Present)  
Karla Rivera-Vega (Absent)  
Jereme Donnelly (Present)

2.0 Old Business – Recorder gives summary of minutes from April 29<sup>th</sup> meeting.

3.1 New Items

3.2 Parent and Family Engagement Policy: Audrey Arnold presented on the parent and family engagement policy. Increase involvement through incentives. Meetings moved to 8:45 a.m. to increase participation. Monthly Family Engagement Nights and Days. Increase parent survey results by attempting to do them at conferences.

3.3 Attendance: Ward Drusedum spoke about ways to increase attendance by doing dad and donuts or muffins with moms. Suggested champion of the month, attenDANCE, weekly and daily celebrations, home visits, and teacher expectations to track contact with parents.

3.4 SB-178 – Jereme Donnelly presented on budgets due on Sept. 20<sup>th</sup> and the current spending of the SB-178 budget funding Krysten Carlsen and Audrey Arnold, as well as Kagan training for staff.

3.5 Fingerprinting – Jereme Donnelly presented on the fingerprinting requirement for CCSD parent volunteers. Offered to pay for parents regularly volunteering at MLK to promote parent involvement.

3.6 PTO – Michele Kamleiter presented on bringing in a PTO to Martin Luther King Jr. E.S. rather than a PTA because money goes to the state with a PTA. Michele mentioned that insurance would be required but would support school goals and objectives.

4.1 General Discussion

4.2 Agenda Planning (items for Future Agendas) – Introduction of new SOT members. Choose roles for new members via vote. Audrey Arnold will present final family engagement plan. Jereme Donnelly will present on the

relationship building course. Jereme Donnelly will present on PLC and CT cycle. Rebecca Randles-Davis will present about the Disney production of *Aladdin* taking place at MLK.

5.1 Information

5.2 Location Time and date of next meeting

Next meeting is scheduled for Monday, Oct. 7, 2019 @ 3:45 in the MPR.

6.0 Public Comment Period (10 minutes)

No Public Comment.